

## Annual Service Contracts

This Report is based on the following criteria...  
 Start Date Between 01/04/2020 And 31/03/2021 only.  
 Client Blank School only.

Blank School: Blank School, Default

Annual Services Contract							
Job Number	Service	Active	Month Due	Completed Date	Contractor	Frequency	Required Next Year
	Air Conditioning Units 6 Monthly (Service)					6 Monthly	
	Air Conditioning Units Annual (Service)					12 Monthly	
	Air Conditioning Units Efficiency Report (Service)					12 Monthly	
	Air Conditioning Units ICT Suite (Service)					12 Monthly	
	Air Handling Units (Service)					12 Monthly	
	Airsource Heat Pump Service					12 Monthly	
	Ambi-Rad Unit Service					12 Monthly	
	Asbestos Annual Survey					12 Monthly	
	Asbestos Management Survey					12 Monthly	
	Automatic Entrance Doors (Service)					12 Monthly	
	Automatic Entrance Doors 6 Monthly (Service)					6 Monthly	
	Automatic Fire Doors (Service)					12 Monthly	
	Automatic Security Gates (Service)					12 Monthly	
	Automatic Security Gates 6 Monthly (Service)					6 Monthly	
	Bauder Roof Maintenance (Service)					12 Monthly	
	Biomass Boiler Chimney Sweep (Service)					12 Monthly	
	Boiler Services (Biomass)					12 Monthly	
	Boiler Services (Gas)					12 Monthly	
	Boiler Services (Gas) 6 Monthly					6 Monthly	

Annual Services Contract

Job Number	Service	Active	Month Due	Completed Date	Contractor	Frequency	Required Next Year
	Boiler Services (Oil)					6 Monthly	
	Building Management System (Service)					12 Monthly	
	Car Parking Barrier 6 Monthly Service					6 Monthly	
	CCTV (Service)					12 Monthly	
	CCTV Monitoring (Service)					12 Monthly	
	Climbing Wall Service					12 Monthly	
	Concertina Dinner Table Maintenance (Service)					12 Monthly	
	Concertina Dinner Table Maintenance (3 Yearly Contract) (Service)					12 Monthly	
	DEC Advisory Report					60 Monthly	
	Digicom Monitoring (Service)					12 Monthly	
	Disabled Access Equipment (Service)					12 Monthly	
	Disabled Access Equipment 6 Monthly (Service)					6 Monthly	
	Disabled Access Equipment Thorough Inspection					12 Monthly	
	Disabled Medical Equipment Servicing					12 Monthly	
	Disabled Medical Equipment Servicing 6 Monthly					6 Monthly	
	Disabled Washroom Alarm (Service)					12 Monthly	
	Dishwasher Service Annual (Service)					12 Monthly	
	Display Energy Certificates					12 Monthly	
	Drainage Installations (Service)					12 Monthly	
	Drainage Installations 6 Monthly (Service)					6 Monthly	
	Dualcom Monitoring (Service)					12 Monthly	
	Dust Extraction Equipment (Service)					12 Monthly	
	Emergency Lighting 6 Monthly (Service)					6 Monthly	

Annual Services Contract

Job Number	Service	Active	Month Due	Completed Date	Contractor	Frequency	Required Next Year
	Emergency Lighting Annual (Service)					12 Monthly	
	Emergency Lighting Monthly Testing (Service)					Monthly	
	External Door Maintenance					12 Monthly	
	Extractor Fan Maintenance (Service)					12 Monthly	
	Fall Arrest System (Service)					12 Monthly	
	Fan Convector Heaters (Service)					12 Monthly	
	Fire Alarm 6 Monthly (Service)					6 Monthly	
	Fire Alarm Monitoring (Service)					12 Monthly	
	Fire Alarm Monthly Testing (Service)					Monthly	
	Fire Alarm Quarterly (Service)					3 Monthly	
	Fire Fighting Equipment - Fixed (Service)					12 Monthly	
	Fire Fighting Equipment - Fixed Quarterly					3 Monthly	
	Fire Fighting Equipment - Portable (Service)					12 Monthly	
	Fire Risk Assessment (Service)					12 Monthly	
	Fire Risk Assessment 2 Yearly (Service)					24 Monthly	
	Fire Risk Assessment 3 Yearly (Service)					36 Monthly	
	Fitness Suite (Service)					12 Monthly	
	Fixed Appliance Testing (Service)					12 Monthly	
	Fixed Electrical Supply and Wiring (Service)					60 Monthly	
	Folding Dining Furniture (Service)					12 Monthly	
	Folding Door Service					12 Monthly	
	Fume Cupboards (Service)					12 Monthly	
	Gas Installation Test 3 Yearly (Service)					36 Monthly	
	Gas Soundness Testing (Service)					12 Monthly	

Annual Services Contract

Job Number	Service	Active	Month Due	Completed Date	Contractor	Frequency	Required Next Year
	Grease Trap Cleaning (Service)					12 Monthly	
	Grease Trap Cleaning 6 Monthly (Service)					6 Monthly	
	Green Roof Maintenance (Service)					12 Monthly	
	Ground Source Heat Pump Service					12 Monthly	
	Grounds Maintenance (Service)					12 Monthly	
	Gutter Clearing (Service)					12 Monthly	
	Gutter Clearing (4 Monthly Intervals)					4 Monthly	
	Gutter Clearing 6 Monthly (Service)					6 Monthly	
	Gym Equipment - Trim Trail Service					12 Monthly	
	Gym Equipment (External) (Service)					12 Monthly	
	Gym Equipment (External) 6 Monthly (Service)					6 Monthly	
	Gym Equipment (External) Quarterly (Service)					3 Monthly	
	Gym Equipment (Internal) (Service)					12 Monthly	
	Gym Equipment (Internal) 6 Monthly (Service)					6 Monthly	
	Gym Equipment (Outdoor Fitness Equipment)					12 Monthly	
	Health & Safety Audit (Service)					18 Monthly	
	Heat Recovery Units (Service)					12 Monthly	
	Heating Controls (Service)					12 Monthly	
	Hot Metal Equipment					12 Monthly	
	Intruder Access Control (Service)					12 Monthly	
	Keyholder Services (Service)					12 Monthly	
	Kitchen Clean of Extractor Fan (4 monthly intervals) (Service)					4 Monthly	
	Kitchen Clean of Extractor Fan 6 Monthly (Service)					6 Monthly	

Annual Services Contract

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	Kitchen Clean of Extractor Fan Only (Service)					12 Monthly	
	Kitchen Deep Clean (Service)					12 Monthly	
	Kitchen Equipment (Service)					12 Monthly	
	Kitchen Equipment Six Monthly (Service)					6 Monthly	
	Kitchen High Level Clean (Service)					12 Monthly	
	Kitchen Ventilation Fans (Service)					12 Monthly	
	Legionella 6 Monthly Inspection (Service)					6 Monthly	
	Legionella Annual Inspection (Service)					12 Monthly	
	Legionella Monthly Testing (Service)					Monthly	
	Legionella Risk Assessment (Service)					24 Monthly	
	Legionella Risk Assessment Review					12 Monthly	
	Lightning Conductor (Service)					11 Monthly	
	Local Water Heaters (Service)					12 Monthly	
	Lozener Unit (Service)					12 Monthly	
	Oil Storage Tanks (Service)					12 Monthly	
	P.A.T. (Service)					12 Monthly	
	P.A.T. 2 Yearly (Service)					24 Monthly	
	P.A.T. 3 Yearly (Service)					36 Monthly	
	Passenger Lifts (Service)					12 Monthly	
	Passenger Lifts 6 Monthly (Service)					6 Monthly	
	Passenger Lifts Insurance Inspection (Service)					12 Monthly	
	Passenger Lifts Monthly (Service)					Monthly	
	Passenger Lifts Quarterly (Service)					3 Monthly	
	Pest Control Monthly Maintenance					Monthly	

Annual Services Contract

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	Pest Control Quarterly Maintenance (Service)					3 Monthly	
	Pottery Kilns (Service)					12 Monthly	
	Pottery Kilns 6 Monthly (Service)					6 Monthly	
	Premises Patrol (Service)					12 Monthly	
	Pump Station Service 6 Monthly					6 Monthly	
	Pumps & Pressurisation Unit (Service)					12 Monthly	
	Radon Unit Service					12 Monthly	
	Rain Water Harvesting System Quarterly (Service)					3 Monthly	
	RCD Testing (Service)					12 Monthly	
	Redcare Monitoring (Service)					12 Monthly	
	Refrigeration Service					12 Monthly	
	Roller Shutter Doors (Service)					12 Monthly	
	RPZ Valve Servicing					12 Monthly	
	Security Alarm (Service)					12 Monthly	
	Security Alarm 6 Monthly (Service)					6 Monthly	
	Security Alarm Monitoring (Emizon Unit) (Service)					12 Monthly	
	Septic Tank Empty 6 Monthly (Service)					6 Monthly	
	Septic Tank Empty Annual (Service)					12 Monthly	
	Septic Tank Pumps Service					12 Monthly	
	Septic Tanks Pumps					12 Monthly	
	Shower Head Clean & Disinfection 6 Monthly (Service)					6 Monthly	
	Shower Head Clean & Disinfection Quarterly (Service)					3 Monthly	
	Sliding Partition Door Service					6 Monthly	

Annual Services Contract

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	Solar Hot Water System (Service)					12 Monthly	
	Stage Lighting (Service)					12 Monthly	
	Stair Climber Service 6 Monthly					6 Monthly	
	Sterlizer Cleaning (Service)					12 Monthly	
	Surface Water Gullies Maintenance					12 Monthly	
	Swimming Pool Air Handling Unit Maintenance 6 Monthly (Service)					6 Monthly	
	Swimming Pool Maintenance (Service)					12 Monthly	
	Swimming Pools Monthly (Service)					Monthly	
	Technology Equipment (Service)					12 Monthly	
	TMV Maintenance (Service)					12 Monthly	
	TMV Maintenance 6 Monthly (Service)					6 Monthly	
	Tube Heater Service					12 Monthly	
	Underfloor Heating (Service)					12 Monthly	
	Velux & Dome Window Clean 6 Monthly (Service)					6 Monthly	
	Ventilation Fans (Service)					12 Monthly	
	Ventilation Passivent System Service					12 Monthly	
	Ventilation System Controls Service					12 Monthly	
	Walk in Fridge Service					12 Monthly	
	Water Chiller (Service)					12 Monthly	
	Water Cooler Service					12 Monthly	
	Water Cooler Service 6 Monthly					6 Monthly	
	Water Cylinder (Service)					12 Monthly	
	Water Fountain Maintenance (Service)					6 Monthly	

Annual Services Contract

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	Window Cleaning (Service)					12 Monthly	
	Window Cleaning (4 Monthly Intervals) (Service)					4 Monthly	
	Window Cleaning 6 Monthly (Service)					6 Monthly	